

**MINUTES OF THE REGULAR BOARD MEETING OF THE
BOARD OF TRUSTEES OF JORDAN VALLEY WATER CONSERVANCY DISTRICT**

(Approved March 13, 2024)

February 14, 2024

A regular Board meeting of the Board of Trustees of the Jordan Valley Water Conservancy District was held both in person and electronically on Wednesday, February 14, 2024, at 3:00 p.m. at JVVCD's administration building located at 8215 South 1300 West, West Jordan, Utah.

This meeting was conducted electronically in accordance with the Utah Open and Public Meetings Act (Utah Code Ann. (1953) §§ 52-4-1 et seq.) and Chapter 7.12 of the Administrative Policy and Procedures Manual ("Electronic Meetings").

Trustees Present:

Corey L. Rushton, Chair
Zach Jacob (electronic)
Karen D. Lang
Andy Pierucci
Richard B. Richardson
Mick M. Sudbury
John H. Taylor
Barbara L. Townsend

Trustees Not Present:

Dawn R. Ramsey

Staff Present:

Alan Packard, General Manager
Jacob Young, Deputy General Manager
Shazelle Terry, Assistant General Manager
Shane Swensen, Chief Engineer
Gordon Batt, Operations Department Manager
Jason Brown, Information Systems Department Manager
Brian Callister, Maintenance Department Manager
Mark Stratford, General Counsel
David Martin, Chief Financial Officer/Treasurer
Brian McCleary, Controller
Kurt Ashworth, Human Resources Manager
Beverly Parry, Executive Assistant
Mindy Keeling, Executive Assistant
Kyle Alcott, Marketing Specialist
Travis Christensen, Engineering Group Leader
Margaret Dea, Senior Accountant (electronic)
Martin Feil, Database Administrator (electronic)
Kelly Good, Community Engagement Department Manager
Ann Mecham, Customer Services Representative
Sam Mingo, Business Data Analyst (electronic)
Ben Perdue, Right-of-Way & Property Manager
Jeanette Perry, Customer Service Supervisor (electronic)
Clifton Smith, Senior Business Data Analyst

Wade Tuft, Water Supply Manager
 Conor Tyson, Registered Engineer

Also Present:

Darrell Casteel, Operations Manager, AE2S
 Greg Davenport, Utility Director, West Jordan City
 Justun Edwards, Public Works Director, Herriman City (electronic)
 Reed Gibby, Former Trustee
 Gary Henrie, Engineer, Bureau of Reclamation
 Joshua Martin, Project Director, Sundt Construction
 Brien Maxfield, Senior Engineer, Draper City
 Rob Moore, General Counsel, CUWCD (electronic)
 Sherrie Ohrn, Herriman City Council Member, Former Trustee
 Ana Paz, Associate Engineer, South Jordan City (electronic)
 David Robertson, Principal/Owner, LRB
 Shawn Robinson, Director of Operations and Maintenance, Taylorsville-Bennion
 Improvement District (electronic)
 Kent Rowe
 Austin Ballard, CFO/Controller, Granger-Hunter Improvement District (electronic)
 Clint Dille, General Manger, Magna Water District (electronic)
 Dennis Pay, City Engineer, City of South Salt Lake (electronic)
 Wayne Winsor, Assistant General Manager, Metropolitan Water District of Salt Lake &
 Sandy
 Lisa Wright
 Troy Stout, COO, Granger-Hunter Improvement District (electronic)

**Call to order and
 introduction of
 visitors**

Mr. Corey Rushton, Chair, convened the Board meeting of the Jordan Valley Water Conservancy District Board of Trustees at 3:00 p.m. on Wednesday, February 14, 2024. Mr. Rushton introduced the members of the Board and the public who joined the meeting both in person and electronically. He excused Ms. Dawn Ramsey from the meeting.

**Administration of
 Oath of Office to
 newly appointed
 Trustees**

Mr. Alan Packard, General Manager, introduced the five trustees who were nominated, appointed by the Governor, and then confirmed by the Senate. He explained that three trustees were confirmed by the Senate on November 15, 2023. These trustees are Karen D. Lang and Corey Rushton, representing Division 1, which includes West Valley City; and Andy Pierucci, representing Division 8, which includes Bluffdale, Herriman, and Riverton Cities. Dawn R. Ramsey, representing Division 5, which includes South Jordan City; and John B. Richardson, representing Division 6, which includes Midvale City, Draper City, Draper Irrigation Company, and Utah Department of Facilities & Construction Management; were confirmed by the Senate on January 19, 2024. As Ms. Ramsey was absent from the meeting, she will take the oath of office at a later date.

The Oath of Office statute requires that a Notary Public administer the oath of office. Ms. Beverly Parry, Executive Assistant and Notary Public, administered the oath of office to Ms. Lang, Mr. Pierucci, Mr. Richardson, and Mr. Rushton.

Consider adoption of Resolution No. 24-02, "Of Appreciation to Sherrie L. Ohrn for her Service on the Board from February 2020 to February 2024"

Mr. Packard presented Resolution No. 24-02, "In Appreciation of Sherrie L. Ohrn for her Service on the Board from February 2020 to February 2024." Various trustees expressed appreciation for Ms. Ohrn's work on the Board and especially her insight, wisdom, humor, and common sense on many important matters to influence water supply and infrastructure development programs and impactful water conservation programs and policies.

Mr. Rushton called for a motion. Mr. Andy Pierucci moved to approve Resolution No. 24-02, "In Appreciation of Sherrie L. Ohrn for her Service on the Board from February 2020 to February 2024." Following a second by Mr. Mick Sudbury, the motion was unanimously approved by those present as follows:

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| Mr. Zach Jacob – aye | Mr. Corey Rushton – aye |
| Ms. Karen Lang – aye | Mr. Mick Sudbury – aye |
| Mr. Andy Pierucci – aye | Mr. John Taylor – aye |
| Ms. Dawn Ramsey – not present | Ms. Barbara Townsend – aye |
| Mr. John Richardson – aye | |

Consider adoption of Resolution No. 24-03, "Of Appreciation to A. Reed Gibby for his Service on the Board from February 2020 to February 2024"

Mr. Packard presented Resolution No. 24-03, "Of Appreciation to A. Reed Gibby for his Service on the Board from February 2020 to February 2024." Various trustees expressed appreciation for Mr. Gibby's work on the Board and the engineering expertise he brought to the Board.

Mr. Rushton called for a motion. Mr. John Richardson moved to approve Resolution No. 24-03, "Of Appreciation to A. Reed Gibby for his Service on the Board from February 2020 to February 2024." Following a second by Ms. Barbara Townsend, the motion was unanimously approved by those present as follows:

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| Mr. Zach Jacob – aye | Mr. Corey Rushton – aye |
| Ms. Karen Lang – aye | Mr. Mick Sudbury – aye |
| Mr. Andy Pierucci – aye | Mr. John Taylor – aye |
| Ms. Dawn Ramsey – not present | Ms. Barbara Townsend – aye |
| Mr. John Richardson – aye | |

Approval of common consent items

Mr. Rushton presented the minutes of the Executive Committee meeting held January 8, 2024, and the regular Board meeting held January 10, 2024. He also presented the January 2024 Trustees' Expenses Report. Mr. Rushton called for a motion. Ms. Karen Lang moved to approve the minutes of the January 8th and January 10th meetings and the Trustees' Expenses Report for January 2024. Following a second by Mr. Mick Sudbury, the motion was unanimously approved by those present as follows:

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| Mr. Zach Jacob – aye | Mr. Corey Rushton – aye |
| Ms. Karen Lang – aye | Mr. Mick Sudbury – aye |
| Mr. Andy Pierucci – aye | Mr. John Taylor – aye |
| Ms. Dawn Ramsey – not present | Ms. Barbara Townsend – aye |
| Mr. John Richardson – aye | |

Public comments	Ms. Sherrie Ohrn thanked JWCD for leading out with policy and understanding of a water budget for new growth. She said it is essential that there is accurate data on water availability as well as collaboration and communication between different entities as development continues throughout the state.
Core Mission Reports	Mr. Alan Packard, General Manager, reviewed the Municipal and Industrial (M&I) Water Deliveries report for January 2024, the Wholesale Contract Progress report for each Member Agency, the Wholesale and Retail Actual and Projected Deliveries report, and the Provo River Reservoirs Update.
Water supply update	
Water quality update	Ms. Shazelle Terry, Assistant General Manager, explained how JWCD's analytics group and operations staff review wholesale meter data daily as well as review and validate additional aspects of District operations. The analytics group has recently focused work on daily data review and validation of water treatment operations and water quality. She introduced Mr. Clifton Smith, Senior Business Data Analyst, who provided a live demonstration on water quality data validation and Key Performance Indicators (KPI) report card information provided to the Board each month. Mr. Smith recognized Mr. Sam Mingo, Business Data Analyst, who worked on developing the program and inputting the data needed for the updated KPI. He said this water quality program serves as a model on how to approach other KPI development in the future. Mr. Smith demonstrated how the data is reviewed electronically on Tableau.
Standing Committee Reports	Mr. Brian McCleary, Controller, reviewed the finance report for December 2023 and the Wholesale and Retail Water Sales Revenue.
Finance update	
Conservation update	Mr. Jacob Young, Deputy General Manager, provided information on improvements made to the Landscape Incentive Program (LIP) agreement process. He said that one of the Core Imperatives in the new Strategic Plan is "Modernize Systems to Optimize Our Services" and explained that this relates to both JWCD's physical (Infrastructure) and business systems. The changes made to the LIP agreement process are an example of taking a business system and improving upon it to make the best use of staff time. He reviewed some problems with the current agreement process and explained the improvements made to streamline the process. Mr. Young said this change to the LIP agreement process is a good example of staff evaluating a current workflow, identifying how to make it better, and then taking the necessary steps to improve the process.
Engineering activities	Mr. Shane Swensen, Chief Engineer, said the pipelines located in the Lakeside Drive area were constructed in the 1950s and 1960s and have been experiencing high levels of waterline breaks. Murray City is planning to replace the pavement in this area, and staff would like to replace these pipelines before the pavement is replaced. Mr. Swensen recommended authorization to award a construction contract for 2024 Distribution Pipeline Replacements – Lakeside Drive Area to RDJ Construction in the amount of \$1,971,380.
Consider authorization to award a construction contract for 2024 Distribution Pipeline Replacements – Lakeside Drive Area	

Mr. Rushton called for a motion on the recommendation. Mr. Mick Sudbury moved to authorize award of a construction contract to RDJ Construction in the amount of \$1,971,380 for 2024 Distribution Pipeline Replacements – Lakeside Drive Area. Following a second by Ms. Barbara Townsend, the motion was unanimously approved by those present as follows:

Mr. Zach Jacob – aye	Mr. Corey Rushton – aye
Ms. Karen Lang – aye	Mr. Mick Sudbury – aye
Mr. Andy Pierucci – aye	Mr. John Taylor – aye
Ms. Dawn Ramsey – not present	Ms. Barbara Townsend – aye
Mr. John Richardson – aye	

Consider authorization to award a construction contract for Southeast Regional Water Treatment Plant Asphalt Replacement

Mr. Swensen said the asphalt around the ACTIFLO building at the Southeast Regional Water Treatment Plant is deteriorating due to age and poor drainage which results in leaks into the basement of the building. This project will replace the asphalt around the building, slope the new asphalt to direct water to drains, add a new gutter above the leaking area, and install a new concrete pad at the forklift loading bay. Mr. Swensen recommended authorization to award a construction contract for Southeast Regional Water Treatment Plant Asphalt Replacement to Miller Paving, Inc. in the amount of \$136,827.

Mr. Rushton called for a motion on the recommendation. Mr. John Richardson moved to authorize the award of a construction contract to Miller Paving, Inc. in the amount of \$136,827 for Southeast Regional Water Treatment Plant Asphalt Replacement. Following a second by Mr. Mick Sudbury, the motion was unanimously approved by those present as follows:

Mr. Zach Jacob – aye	Mr. Corey Rushton – aye
Ms. Karen Lang – aye	Mr. Mick Sudbury – aye
Mr. Andy Pierucci – aye	Mr. John Taylor – aye
Ms. Dawn Ramsey – not present	Ms. Barbara Townsend – aye
Mr. John Richardson – aye	

Consider approval of grant of easement to Questar Gas Company, dba Dominion Energy Utah, at 4408 South 4800 West

Mr. Swensen said Questar Gas Company (Dominion) is requesting an easement to provide gas service to JWCD's site located at 4408 South 4800 West. JWCD shares this property with Granger-Hunter Improvement District (GHID). GHID is currently completing a construction project at this site and no longer requires gas service at this location. Their project includes abandoning an existing gas line that also feeds JWCD's facilities. The abandonment requires that Dominion relocate its service line within JWCD's property to continue to provide gas service to these facilities. This grant of easement would allow Dominion to install, construct, maintain, and repair their new gas line. Mr. Swensen recommended approval of a grant of easement agreement with Questar Gas Company, dba Dominion Energy, at 4408 South 4800 West and authorize the General Manager and General Counsel to make necessary revisions to and execute the agreement.

Mr. Rushton called for a motion on the recommendation. Mr. Andy Pierucci moved to approve authorization for the General Manager and General

Counsel to make necessary revisions to and execute a grant of easement agreement with Questar Gas Company, dba Dominion Energy, at 4408 South 4800 West. Following a second by Mr. Mick Sudbury, the motion was unanimously approved by those present as follows:

Mr. Zach Jacob – aye	Mr. Corey Rushton – aye
Ms. Karen Lang – aye	Mr. Mick Sudbury – aye
Mr. Andy Pierucci – aye	Mr. John Taylor – aye
Ms. Dawn Ramsey – not present	Ms. Barbara Townsend – aye
Mr. John Richardson – aye	

Reporting Items

Mr. Packard gave a Legislative Update Report which included the following bills being considered in the current legislature:

- HB 11 Water Efficient Landscaping Amendments - This bill requires new government buildings in Great Salt Lake Basin area to limit non-functional turf to 20% of landscaped area. This is consistent with JWCD's Water Efficiency Standards.
- SB 118 Water Efficiency Amendments – This bill originally proposed the State offer grant money to water districts who have a program that incentivizes new home builders to put in water efficient landscaping. The bill was developed in response to JWCD, WBWCD, and CUWCD's position where incentives were previously offered to homebuilders to install water efficient landscaping; but when a city adopts water efficiency standards by ordinance, the water districts no longer provide these incentives. Homebuilders said that these incentives are needed to support affordable housing, and they would no longer install landscaping if the incentives were no longer available. This bill establishes a developer incentive fund to pay developers to install new water efficient landscaping. This bill was amended to have a limit on the time the incentives would be available, and incentives would only be given to builders who are constructing homes in cities with water efficiency standards in place. It is anticipated that the State would provide at least 50% of the funds and water districts would match the remaining portion.
- SB 211 Generational Water Infrastructure Amendments – This bill is designed to have an organized, statewide, long-term water planning group to make sure adequate water resources are developed statewide. This water development council would include the general managers from the four largest Utah water districts and a representative from the Division of Water Resources. This council would do intra-state planning and water development. This bill also includes a separate agent to negotiate with surrounding states for water resources.

Mr. Packard reviewed the routine reporting items which included: Central Utah Project/CUWCD activities report, easement encroachment agreements signed by the General Manager, he introduced the new format for the performance indicators for December 2023, and media coverage.

Mr. Swensen reported on the Zone "D" Reservoir Erosion Control Plan final completion report.

Upcoming meetings

Consider approval to cancel the Conservation Committee meeting scheduled for March 11, at 3:00 p.m.

Mr. Rushton reviewed the upcoming meetings including the Conservation Committee meeting, Monday, March 11 at 3:00 p.m.; Executive Committee meeting, Monday, March 11 at 3:00 p.m.; Finance Committee meeting, Monday, March 11 at 3:30 p.m.; Annual Board meeting, Wednesday, March 13 at 3:00 p.m.; and Finance Committee meeting, Monday, March 25 at 3:00 p.m.

Mr. Rushton recommended canceling the Conservation Committee meeting scheduled for Monday, March 11 at 3:00 p.m. Ms. Karen Lang moved to cancel the Conservation Committee meeting scheduled for March 11. Following a second by Ms. Barbara Townsend, the motion was unanimously approved by those present as follows:

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| Mr. Zach Jacob – aye | Mr. Corey Rushton – aye |
| Ms. Karen Lang – aye | Mr. Mick Sudbury – aye |
| Mr. Andy Pierucci – aye | Mr. John Taylor – aye |
| Ms. Dawn Ramsey – not present | Ms. Barbara Townsend – aye |
| Mr. John Richardson – aye | |

Closed meeting

It was determined that a closed meeting was not needed.

Adjourn

Mr. Rushton called for a motion to adjourn. Mr. Mick Sudbury moved to adjourn. Following a second by Ms. Barbara Townsend, the meeting adjourned at 4:38 p.m.

Corey L. Rushton, Chair of the Board of Trustees

Alan E. Packard, District Clerk